



**Incorporated 1787**

**Board of Police Commissioners  
Tuesday September 6, 2016  
Meeting Minutes  
7:00 PM Town Hall Commission Room**

**Meeting called to order at 7:00 PM**

**Commissioners Present:** Bill Brady Chairman, Beth Gralnick Vice Chairman, Susan Moch, Peter Ottomano, Woody Bliss, Jess DiPasquale, Dawn Egan and Chief Troxell

**Others Present:** Greg Menti, Weston Forum, Margaret Wirtenberg, Officer Johnny Marsili, John Conte, Town Engineer, Sgt. Pat Daubert, Bill Lomas, Tree Warden

- 1. Pledge of Allegiance**
- 2. Consideration/Approval August 2, 2016 Meeting Minutes**

**Commissioner Brady made a motion to approve the August 2, 2016 Meeting Minutes, Commissioner Ottomano made a change on the 2<sup>nd</sup> page, Commissioner Gralnick moved, Commissioner Moch 2<sup>nd</sup> with the change, motion passed.**

- 3. Officer Johnny Marsili – The Commissioners welcomed Officer Johnny Marsili to talk about his FTO training. The Chief stated he is very well received by the Officers and he is an asset to the Department.**
- 4. Discussion on Narcan Policy – Commissioner Ottomano would like to ask the Chief to work on the Narcan policy for the Officers. Commissioner Ottomano stated that we are all lay people when it comes to this. The Chief said Sgt. Brodacki is in charge to make sure that all our policies are up to date. The Chief will have Sgt. Brodacki review the policies and put a policy together for the Town of Weston for the Commissioners to review.**

Commissioner Ottomano stated that he read an article about some departments are assigning Narcan to a police cruiser and some are assigning it to an Officer he wants to make sure that Sgt. Brodacki addresses that point.

Commissioner Brady made a motion to have Sgt. Brodacki put a policy together for the Town of Weston for the Commissioners to review, Commissioner Ottomano 2<sup>nd</sup>, motion passed.

5. PD Renovation – Commissioner Gralnick stated that the 1<sup>st</sup> Selectman is on vacation for two weeks so Dennis Tracey and Chris Spaulding will be calling Brian Hume's the architect to get the latest plans so we can have this expedited. Commissioner Gralnick is hoping we will have the plans by our next meeting in October.

## 6. Chief's Report

Current Monthly Reports / OT/ Budget / Updates – The Chief stated that overtime was a little higher this year than last year some of that is due to salary increases, training and ongoing criminal investigations.

Commissioner Bliss was concerned with the Police Departments year to date budget report regarding salaries and wages, and overtime. Commissioner Brady would like the Chief to discuss the budget with Rick Darling and then advise the Commissioners via e-mail.

Grant Updates/ Donations / Vote – The Huisking Foundation made a \$2,000 donation to the Weston Police Department the Chief will get on the Selectman's agenda for the scheduled meeting.

Commissioner Gralnick made a motion to accept the Huisking Foundation donation for \$2,000, 2<sup>nd</sup> by Commissioner Brady, motion passed.

Additional Business for Commission Consideration – The Chief said Sgt. Daubert is here to explain to the Commissioners about updating the alarm billing and registration software for \$4,000.00. In the capital budget for 2013-2014 we have \$4,000.00 that was slated to be used for hardware but we have not used it and Sgt. Daubert would like the Commissioners to approve that we use it for updating the alarm billing, online payment processing and registration for new software.

Commissioner Brady made a motion to go forward with the fire alarm registration software, Commissioner Egan moved, Commissioner Gralnick 2<sup>nd</sup>, motion passed.

7. Dr. William McKersie Superintendent of the Weston School – Introduced himself to the Commissioners.

**Dr. McKersie spoke about the SRO who is off to a great start. He stated he is very familiar with the SRO role, he was superintendent of the Greenwich School System and they have an SRO. The SRO position who is a full member of the Weston Police Department. The Memorandum of Understanding and the job description is delegated to Lisa Deorio High School Principal. He stated they worked very closely on it. There is a wall between the Security Specialist and the SRO and we do not want those roles confused. Let's be clear, in a point of crisis every one works together we have organization on that, but most importantly these are distinct roles. I have re-arranged the management of the Security Specialist they now report to Joe Olenik.**

**Completion of Old Mill Road – John Conte, Town Engineer - All work that was done conformed to the ordinance. This was a special exception to put traffic calming devices on Old Mill Road. John Conte wanted to state for the record he spoke to the Selectman and we are not going to do any new facilities on this road. The only work that is going to be done on this road is maintaining existing facilities. We have cut trees, put in line striping, signage and have put in traffic calming devices.**

**Commissioner Brady wanted to thank Detective Powers for sitting in for the Chief at our last meeting, he did a great job, all the Commissioners appreciated his time.**

**Erica Michelowski AARP Fraud Watch Associate – Commissioner Brady stated once a year the Town of Weston has shredding done at the Department of Public Works. AARP organization is willing to present to the Town of Weston or any Town to come and give a presentation regarding shredding.**

**Weston Center Bushes – Commissioner Brady stated he looked at the work that was done clearing the bushes across from the Town Center and the Commissioners would like to have more bushes taken down, there still is no line of sight. Commissioner Brady will look into having it done.**

**Chiefs Appraisal Assignment – Commissioners (Bliss/Egan/Gralnick) – Commissioner Moch made a motion that we discuss in Executive Session, Commissioner Brady 2<sup>nd</sup>, motion passed.**

**Norfield Road Tree – Commissioner Dawn Egan said she supports the letter that the Chief is writing for the Weston Forum regarding the tree on Norfield Road. Chief Troxell stated he is on record that the Tree on Norfield Road is a threat to public safety. Commissioner Dawn Egan introduced Bill Lomas, the Town of Weston's Tree Warden. Bill Lomas stated that he is gathering information from town residents, school bus drivers and public safety officers concerns. Bill said he is going thru an assessment process regarding the tree utilizing arborists in the area. Commissioner Brady said our Town Attorney Ken Bernhard recommends that we put a sign to note that the tree on the right is a danger or whatever that wording should be and a mirror at the intersection. Commissioner Brady said we should**

**put in the signage and the mirror if needed which has been approved in the past just to make it a little safer from a legal standpoint. Commissioner Ottomano said the sense of the meeting is we authorize the Chief to write a letter that reflects the safety hazard that the tree is and address it to the Tree Warden and the Board of Selectman.**

**Commissioner Bliss made a motion that we send a letter to the Board of Selectman and the Tree Warden indicating from a public safety standpoint the Police Commission believes that the tree should be removed. Commissioner Gralnick 2<sup>nd</sup>, motion passed.**

**Additional Business for Commission Consideration – None at this time.**

**Commissioner Brady made a motion that we go into Executive Session at 8:30 PM, 2<sup>nd</sup> by Commissioner DiPasquale, motion passed.**

**The Commission came out of Executive Session at 9:08 PM and adjourned at 9:15 PM.**

**Respectfully submitted,**

**Mary Gunshor  
Police Commission Recording Secretary  
Approved 10/4/16**

